

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
Tuesday, January 29, 2013
22560 SW Pine Street, Sherwood, Oregon 97140**

REGULAR URA BOARD MEETING

1. **CALL TO ORDER:** Chair Bill Middleton called the meeting to order at 7:18 pm.
2. **BOARD PRESENT:** Chair Bill Middleton, Linda Henderson, Dave Grant, Robyn Folsom, Bill Butterfield, Matt Langer and Krisanna Clark.
3. **STAFF PRESENT:** City Manager Joseph Gall, Assistant City Manager Tom Pessemier, Public Works Director Craig Sheldon, Finance Director Craig Gibbons, Community Development Director Julia Hajduk, Police Chief Jeff Groth, Administrative Assistant Colleen Resch and Agency Recorder Sylvia Murphy.

Chair Middleton addressed the Consent Agenda and asked for a motion.

4. CONSENT AGENDA:

A. Approval of December 18, 2012 URA Board Meeting Minutes

MOTION: FROM BILL BUTTERFIELD TO APPROVE THE CONSENT AGENDA, SECONDED BY KRISANNA CLARK, MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Chair Middleton addressed New Business and recused himself from participating in item B, URA Resolution 2013-002 and stated Ms. Linda Henderson would oversee the Board addressing this business item.

5. NEW BUSINESS:

A. URA Resolution 2013-001 Approving a Façade Grant for the building at 22578 SW Washington Street in Sherwood

Assistant City Manager Tom Pessemier explained the resolution and recapped the staff report. He informed the Board the property owner has submitted a letter authorizing the applicant, the Bank of Oswego, to proceed with the grant application.

Chair Middleton asked for questions from the Board, with none received he asked for a motion.

MOTION: FROM KRISANNA CLARK TO ADOPT URA RESOLUTION 2013-001, SECONDED BY BILL BUTTERFIELD, MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Ms. Henderson addressed the next business item.

B. URA Resolution 2013-002 Approving a Façade Grant for the building at 22536 SW Washington Street in Sherwood

Assistant City Manager Tom Pessemier explained the resolution and recapped the staff report.

Ms. Henderson asked for questions from the Board, with none received she asked for a motion.

MOTION: FROM KRISANNA CLARK TO ADOPT URA RESOLUTION 2013-002, SECONDED BY BILL BUTTERFIELD, MOTION PASSED 6:0. (MIDDLETON RECUSED), ALL OTHER MEMBERS VOTED IN FAVOR.

Chair Middleton addressed the next agenda item.

6. STAFF REPORTS:

Assistant City Manager Tom Pessemier stated the Downtown Streetscape Project would be starting soon.

7. ADJOURN:

Chair Middleton adjourned the meeting at 7:25 pm.

Submitted by:


Sylvia Murphy, CMC, Agency Recorder


Bill Middleton, Chair